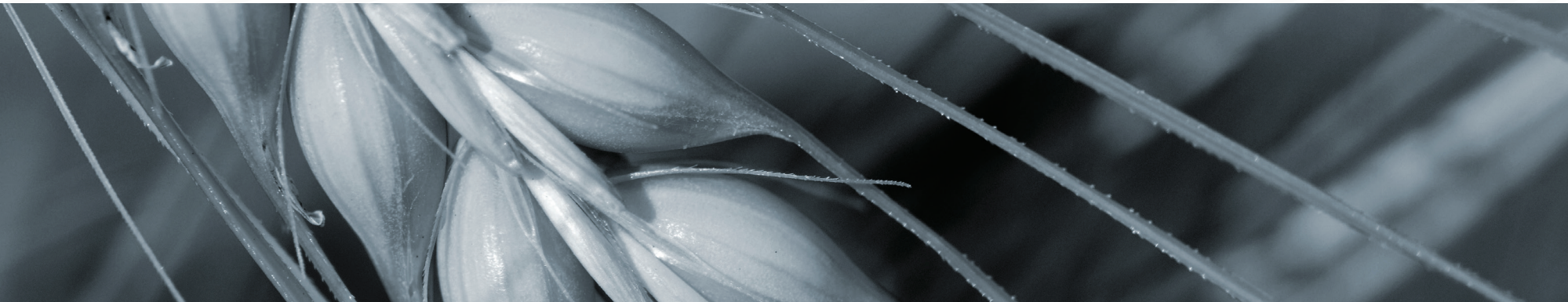




# AgriStability

## Corporations/Co-ops/Other Entities Instruction Guide



# How to Complete Your Corporations/Co-ops/Other Entities Form

- 1 Your SCIC ID and AgriStability PIN are different numbers. The AgriStability PIN is generated by the Federal Government for AgriStability and AgriInvest purposes, whereas the SCIC ID is unique to your Saskatchewan Crop Insurance account.

**Note:** Crop Insurance contract numbers are not to be used as either the SCIC ID or AgriStability PIN.

- 2 Please ensure all email addresses for the participant and contact persons are current and spelled correctly.
- 3 Complete this area if someone else (e.g., spouse, common-law partner or accountant) has your consent to provide or ask for more information about your AgriStability and AgriInvest forms on your behalf. SCIC will communicate with your contact person as the first point of contact. Written correspondence will be sent to you and your contact person.

**Note:** A contact person will not be able to cancel your participation in the AgriStability Program, and they will remain on file until you authorize the change.

- 4 If you require additions or deletions of any contact persons receiving a copy of your Calculations of Benefits, please contact our toll free line at 1-866-270-8450.
- 5 For AgriStability purposes, the Main Farmstead is where the majority of the gross farming income was derived, not your home quarter.

**AgriStability**  
**AgriInvest**  
Saskatchewan Crop Insurance Corporation www.scic.ca  
484 Prince William Drive Phone: 1-866-270-8450  
PO Box 3000 Fax: 1-888-728-0440  
Melville SK S0A 2P0 Email: agristability@scic.ca

**2023 Corporations/Co-operatives/Other Entities**

1 SCIC ID:

AgriStability PIN:

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**Section 1: Participant Information**

Name		Home Phone	
Address 1		Work Phone	
Address 2		Cell Phone	
City	Province	Postal Code	Fax Number
Country	E-mail		

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3 **Contact Person:** Note: To change your contact person you must complete this section and the participant must sign page two of this document for the change to be accepted.

Name		Home Phone	
Address 1		Work Phone	
Address 2		Cell Phone	
City	Province	Postal Code	Fax Number
Country	E-mail		

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4  Please check here to have a copy of your Calculation of Benefits (COB) sent to this contact person

**Contact Person:**

Name		Home Phone	
Address 1		Work Phone	
Address 2		Cell Phone	
City	Province	Postal Code	Fax Number
Country	E-mail		

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4  Please check here to have a copy of your Calculation of Benefits (COB) sent to this contact person

**Section 2: Participant Profile**

The participant is:

<input type="checkbox"/> Co-operative	<input type="checkbox"/> Communal Organization	<input type="checkbox"/> Limited Liability Partnership	<input type="checkbox"/> Other Entity Specify _____
<input type="checkbox"/> Corporation	<input type="checkbox"/> Trust	<input type="checkbox"/> Status Indian Farming on a Reserve	<input type="checkbox"/> Band Farm Band # _____

Business Number \_\_\_\_\_

Farm profile: \_\_\_\_\_

Province of main farmstead \_\_\_\_\_

This application is for (check all that apply):

AgriStability  AgriInvest

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5 \* Main Farmstead is where all or the majority of the gross farming income was earned over the reference period.

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- 6 For deceased participants, please attach a copy of the Death Certificate and the Last Will and Testament or a letter indicating the court-appointed administrator.
- 7 The income, expense and inventory information of two or more operations may be combined if the operations are not legally, financially or operationally independent; or if all or some of the transactions between the operations are above or below fair market value.
- 8 SCIC will review your request to add or remove operations from your whole farm. Additional information may be required.
- 9 Section 85 Rollover is when a farming operation has transitioned from a sole proprietor or partnership to a corporation. SCIC requires a copy of the Section 85 Rollover, as provided to the Canada Revenue Agency, and an Election of Disposition of Property documents. A Change Business Type form must also be completed and submitted.
- 10 Paper copies of the application must be signed by the participant or signing officer, not the form preparer. If the application is submitted through AgConnect, it is deemed password-protected and will be accepted as a signature.

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**2023 Corporations/Co-operatives/Other Entities**

SCIC ID:

AgriStability PIN:

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**Section 2: Participant Profile (continued)**

Please list the legal land description of your main farmstead:

RM	QTR	SEC	TWP	RGE	MER			
						Day	Month	Year

6 If the participant is deceased, please provide date of death: \_\_\_\_\_

Was 2023 your final year of farming?  Yes  No

Have you completed a production cycle on at least one of the commodities you produced?  Yes  No

If no to the above question, were you unable to complete a production cycle due to disaster circumstances?  Yes  No

Based on the AgriStability whole farm combining criteria outlined:

7 Should your operation be combined with another operation for the 2023 program year?  Yes  No

If you should be combined in the 2023 program year, or if you were previously but should no longer be combined, indicate the PINs that should be added or removed from your whole farm.

<input type="checkbox"/> Add <input type="checkbox"/> Remove	8 <input type="checkbox"/> Add <input type="checkbox"/> Remove	<input type="checkbox"/> Add <input type="checkbox"/> Remove	<input type="checkbox"/> Add <input type="checkbox"/> Remove
AgriStability PIN	AgriStability PIN	AgriStability PIN	AgriStability PIN

Please explain \_\_\_\_\_

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**Supporting Documentation**

Please attach additional information as required and submit all documentation to the Saskatchewan Crop Insurance Corporation (see contact and mailing information at the top of the page).

**With these forms, are you including any of the following? (Check all that apply)**

Greenhouses and Nurseries Productive Capacity Form  Section 85 Rollover Documents 9

Receipts  Financial Statements/Notes to Financial Statements

Accrual to Cash/Cash to Accrual Conversions  Purchase Agreement

Other (Please specify): \_\_\_\_\_

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10 I certify the information provided on this form to be true, correct and subject to the AgriStability Participant Initial Declaration. I am aware that to make a false statement is an offence.

Signature (Participant/Signing Officer)	Printed Name
Corporate Name (if applicable)	Date

The Saskatchewan Crop Insurance Corporation (SCIC) recognizes the importance of your personal information and the privacy surrounding it. Depending on the program offered by SCIC, and pursuant to provincial legislation and regulations, SCIC will not share or disclose any of your information unless otherwise required by law or for the purpose of programs offered by SCIC. SCIC will secure your information and may archive it indefinitely in accordance with the Archives Act. For all privacy concerns, please contact SCIC's Privacy & Security Commissioner by e-mail at security@scic.ca or phone at 306-725-7200.

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- 11 If you are involved in multiple farming operations, you must submit program forms for each operation and assign a different operation number for each one (e.g., 1, 2, 3, etc.). This operation number is used on your AgriStability applications to clearly identify each operation. It is important to use the same operation number for the corresponding farm each year.
- 12 A "crop share" is an agreement between a land owner ("landlord") and land operator ("tenant") in which the crop is shared, rather than a cash rent agreement; however, cropping expenses may not be shared. The tenant should report any areas being crop shared. Producers are to report only their share of acres and production associated with their percentage of the crop share. They must also report income and expenses associated with only their share. For example, if they have 1/3 of the crop share, they only report 1/3 of the income, expenses, acres and production associated with their share.
- 13 Cash method of accounting is when you report income in the fiscal period in which you receive it and deduct expenses in the fiscal period you pay them.
- 14 Accrual method of accounting is when you report income in the fiscal period you earn it, no matter when you receive it and deduct expenses in the fiscal period you incur them, whether or not you pay them in that period.
- 15 Enter the amounts for your income in the same manner (either cash or accrual) as you reported to the Canada Revenue Agency (CRA).
- 16 Report the total resales and rebates of allowable expenses, including GST/HST rebates, unless you have already reduced your expenses by these amounts.
- 17 Report the total resales and rebates for non-allowable expenses, including GST/HST rebates, unless you have already reduced your expenses by these amounts.
- 18 Report the total sales of commodities that you did not produce in your farming operation. These are commodities that you bought for resale.

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**2023 Corporations/Co-operatives/Other Entities**

SCIC ID:

AgriStability PIN:

Farming operation  of  (Complete this page for each farming operation)

**Section 3: Identification**

Farming Operation Name

Was your farm involved in any of the following?  
(Check all that apply)

a member of a feeder association

a crop share (landlord or tenant)

a joint venture

How is this operation managed?  Single Farm  Partnership

Indicate type of accounting used:  Cash  Accrual

Fiscal Year (From): Day  Month  Year

Fiscal Year (To): Day  Month  Year

**Section 4: Income**

Enter the applicable code for each entry on the form. The codes are listed in the Commodity Code Guide.

Commodity Sales & Program Payments	Code	Amount	Other Farming Income	Line	Amount
			Other program payments	9540	
			Business Risk Management (BRM) and Disaster Assistance Program Payments	9544	
			Resales, rebates, GST for eligible expenses	9574	
			Rebates, GST for non-eligible expenses	9575	
			Agricultural contract work	9601	
			Patronage dividends	9605	
			Interest	9607	
			Gravel (revenues/losses)	9610	
			Trucking	9611	
			Resale of commodities purchased	9612	
			Leases (gas, oil, well, surface, etc.)	9613	
			Machine rental	9614	
			Other (specify) <input type="text"/>	9600	
<b>Total B</b>					
<b>Summary of Income</b>					<b>Amount</b>
<b>Total A</b>	9950		<b>Total Income (A + B)</b>	9959	

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- 22 Total of A+B entered on Page 3 of line 9959.
- 23 Total of C+D+E entered on Page 4 of line 9968.
- 24 Gross farming income line 9959 minus total farming expenses line 9968.
- 25 This amount is to be used if you are reporting using the cash method of accounting. By making optional inventory adjustments (OIA), your income can include an amount up to fair market value of your inventory minus the mandatory inventory adjustment.
- 26 This amount is be used if you are reporting using the cash method of accounting. By making mandatory inventory adjustments (MIA), your net loss is decreased if you held inventory at the end of your fiscal period.
- 27 Total of lines 9969+9941+9942.
- 28 Enter the amount as reported on line 141 of your income tax return.
- 29 Include the shareholder(s) first and last name, AgriStability PIN and the number of common shares per shareholder.
- 30 This section is to be completed if you are in a partnership. Include the AgriStability PIN and percentage of partnership share.

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**2023 Corporations/Co-operatives/Other Entities**

SCIC ID:

AgriStability PIN:

Farming operation \_\_\_\_\_ of \_\_\_\_\_ (Complete this page for each farming operation)

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**Section 6: Statement of Farming Activities**

	Code	Amount
Gross farming income	9959	22
Total farming expenses	9968	23
Net farming income (loss) before adjustments	9969	24
Optional inventory adjustments - Current Year	9941	25
Mandatory inventory adjustments - Current Year	9942	26
Net farming income (loss) after adjustments	9944	27
Net farming income (loss)	9946	28

Shareholder/Member Information	Code	Amount
Number of members in co-operative	865	
Total number of outstanding common shares (voting/non-voting)	854	

Shareholders

Name of Shareholder/Member	AgriStability PIN	Number of Common Shares per Shareholder
		855

Partners

Enter the first and last name if the partner is an individual. Enter the corporation name if the partner is a corporation.	AgriStability PIN	Percentage Share

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**37** For Code 105 Feeder Cattle, please do not include calves born in the Program Year as these are automatically included with the cattle productive units. Code 105 Feeder Cattle and Code 106 Finished Cattle may be reported as Feeder Productive units for feeders that were on hand at the start of the year and fed for an appreciable gain of at least 200 lbs, or a minimum of 60 days in the fiscal period. Choose the Productive Capacity that represents the feeder weight at the time of the sale. Feeders that are purchased and retained for over 60 days or 200 lbs of weight gain, should also be included in the Feeder Productive Capacity.

**38** Report the number of days you custom fed cattle. Animal feed days is calculated as: # of animals x # of days each animal was fed as a custom feed operation (e.g., 100 animals fed for 3 months = 100 x 90 = 9,000 feed days). This code is not used to report having your own cattle custom fed.

**39** Purchased Inputs are those commodities that were purchased and not used by the end of your fiscal year, with the intent to use it next year. Inputs such as fuel, chemicals, purchased seed, feed, and fall application of fertilizers and chemicals are reported here.

**40** Deferred income is income you have chosen to postpone the receipt of to a subsequent tax year. A Receivable is income that is owed to you for goods delivered or services provided in one fiscal year, but are not paid to you until a subsequent tax year.

**41** Include any expenses that were bought and used in the Program Year but were not paid for until a subsequent fiscal year(s). Do not include amounts owed for items purchased through loans, lines of credit or credit cards that have already been reported as an expense with CRA for taxes.

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**2023 Corporations/Co-operatives/Other Entities**

SCIC ID:

AgriStability PIN:

Farming operation \_\_\_\_\_ of \_\_\_\_\_ (Complete this page for each farming operation)

**Section 9: Livestock Productive Capacity (continued)**

Code	Number of Feeder Livestock	Units	2023
105	Feeder Cattle (fed up to 900 lbs)	Number of opening or purchased animals fed	<b>37</b>
106	Finished Cattle (fed over 901 lbs)	Number of opening or purchased animals fed	
125	Hogs, Feeders, Fed Up to 50 lbs	Number of opening or purchased animals fed	
124	Feeders, Fed over 50 lbs to Finish	Number of opening or purchased animals fed	
Code	Custom Fed Livestock	Units	2023
141	Custom Fed Cattle	Number of animal feed days	<b>38</b>
142	Custom Fed Hogs	Number of animal feed days	
Code	Supply Managed Commodities	Units	2023
113	Dairy Quota, Butterfat	Number of kg of butterfat/day	
108	Chicken, Layers, Broiler Eggs for Hatching	Number of producing hens	
109	Chicken, Layers, Eggs for Consumption	Number of producing hens	
143	Chicken, Broilers	Number of kg produced	
144	Turkey, Broilers	Number of kg produced	
Code	Other (specify below)	Units	2023

**Section 10: Purchased Inputs / Prepaid Expenses**  Nothing to report

Code	Description	Year-end amount (\$)	Code	Description	Year-end amount (\$)

**Section 11: Deferred Income and Accounts Receivable**  Nothing to report

Code	Description	Receivables & income deferred to 2024 (\$)	Code	Description	Receivables & income deferred to 2024 (\$)

**Section 12: Accounts Payable/Unpaid Expenses**  Nothing to report

Code	Description	Year-end amount (\$)	Code	Description	Year-end amount (\$)

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## CONTACT INFORMATION

### **AgriStability Call Centre**

Toll Free: 1.866.270.8450

Fax: 1.888.728.0440 (Toll-Free)

Email: [agristability@scic.ca](mailto:agristability@scic.ca)  
[scic.ca](http://scic.ca)

### **Saskatchewan Crop Insurance Corporation**

Head Office

484 Prince William Drive

Box 3000

Melville, SK S0A 2P0

### **Office Hours**

Monday to Friday, 8 a.m. to 5 p.m.

Closed statutory holidays

All program forms and guides can  
be found at [scic.ca/agristability](http://scic.ca/agristability)